

## **DODGE COUNTY EXECUTIVE COMMITTEE**

July 10, 2018, 10:15 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 10:15 a.m. by Dodge County Executive Committee Chairman, Russell Kottke.

Members present: Berres, Frohling, Kottke, Maly, Marsik, Sheahan-Malloy, and Schmidt.

Member(s) absent: None.

Others present: Dodge County Administrator Jim Mielke; Deputy County Clerk Christine M. Kjornes; Corporation Counsel Kimberly Nass; County Clerk Karen Gibson; Emergency Management Director Amy Nehls; ERP Project Director Ross Winklbauer; Network Administrator Josh Kohlhoff; Clearview Administrator Jane Hooper; Human Resources Director Sarah Hinze; Dodge County Planning and Economic Development Administrator Nathan Olson; Wisconsin Municipal Mutual Insurance Company Executive Director Dean Boes; Wisconsin Counties Association Outreach Manager Jon Hochkammer; M3 Insurance Account Executive Pam Queoff; Human Services and Health Director Becky Bell; County Board Supervisor Jeffrey Schmitt; County Board Supervisor Larry Bischoff; County Board Supervisor Thomas Schaefer; County Board Supervisor Jeffrey Caine; County Board Supervisor Eugene Wurtz; Daily Citizen Reporter Ken Thomas; and WBEV Radio Station Reporter Kevin Haugen.

The following Non-Committee Member County Board Supervisors requested payment for attending the meeting: Jeffrey Schmitt, and Eugene Wurtz.

There was no public comment.

Motion by Schmidt, seconded by Marsik to approve the June 5, 2018 minutes as presented. Motion carried.

Dodge County Human Services and Health Director Becky Bell provided an oral report to the Committee regarding an out-of-state travel request. Ms. Bell reported that the out-of-state travel request is for Public Health Nurse Amanda Mersch, and Public Health Nurse Abby Sauer to attend the National Prevention Network Conference to be held in Boston, Massachusetts, on August 28-30, 2018. Ms. Bell further reported that all expenses are being paid through the Prevention Grant that Dodge County received for the prevention of opioid use. Motion by Maly, seconded by Sheahan-Malloy to approve the out-of-state travel request. Motion carried.

Administrator Jim Mielke provided an oral report to the Committee regarding an out-of-state travel request. Mr. Mielke reported that the out-of-state travel request is for Network Administrators' Josh Kohlhoff and Shane Van Loenen, and Technical Services Lead Dawn Lokken to attend a Dell Technologies Executive Briefing to be held in Austin, Texas on August 20-22, 2018. Mr. Mielke further reported that a memo was included in the Executive Committee packet materials. Motion by Frohling, seconded by Maly to approve the out-of-state travel request. Motion carried.

Mr. Mielke provided an oral report to the Committee regarding an out-of-state travel request. Mr. Mielke reported that this is a tentative out-of-state travel request for Database Administrator Erin Roberts to attend a Kronos Conference to be held in Schaumburg, Illinois, on August 8, 2018. Mr. Mielke further reported that this is a customer conference, and is at no cost to the county. Motion by Schmidt, seconded by Marsik to approve the out-of-state travel request. Motion carried.

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Wisconsin Municipal Mutual Insurance Company (WMMIC) Executive Director Dean Boes appeared before the Committee to present on the trends in liability coverage. Corporation Counsel Kimberly Nass distributed to the Committee a document entitled *Wisconsin Municipal Mutual Insurance Company, Dodge County, July 10, 2018*. Mr. Boes highlighted the following:

- Dodge County has been a member of WMMIC for 30 years;
- WMMIC was formed for counties and cities by counties and cities;
- WMMIC is fiscally responsible for counties;
- WMMIC focuses on writing liability coverage;
- Excess dividends are returned back to counties;
- Types of Liability Insurance provided by WMMIC – General, Law Enforcement and Jail, Auto, and Cyber.

Mr. Boes continued with a review of liability exposures to Municipalities. Mr. Boes reported that some of the exposures are: Excessive Force (Law Enforcement); Jail related issues (civil rights); Sexual Misconduct; First Amendment Retaliation; Tax Assessment Litigation; Employment Practices Issues, such as sexual harassment; and Auto Liability. Supervisor Maly asked if insurance premiums are pooled. Mr. Boes responded that yes, premiums are pooled with losses, gains, and dividends being shared.

Mr. Boes concluded with a financial overview as of December 31, 2017. Mr. Boes reported that Dodge County's 2018 dividend was \$52,936, and total dividends since joining WMMIC are over \$2,500,000.

ERP Project Director Ross Winklbauer provided an oral update on the ERP Project. Mr. Winklbauer reported the following:

- Limited payroll is the topic of discussion the week of July 9, 2018;
- Friday's are open lab days for working on homework;
- The Chart of Accounts Error Report has been received, and will be reviewed with Tyler Munis;
- The Chart of Accounts Segments will be reviewed each month in the ERP Project Publication;
- The Project Publication will also include potential policy changes, and these potential policy changes will be documented, and then presented to the Finance Committee for approval.

Wisconsin Counties Association Outreach Manager Jon Hochkammer appeared before the Committee to review the three (3) forms of County Government. Ms. Nass distributed to the Committee the following four (4) documents: 1. *County Government Authority, Administrative Structure Options, and The Roles And Responsibilities Of County Board Members, Dodge County Executive Committee Meeting, July 10, 2018*; 2. *County Form of Government; Chapter 2 – Rules of the Board, APPENDIX A, County Board Supervisor*; 3. *A County Form of Government Map*; and 4. A chart describing the three (3) forms of County Government – Executive, Administrator, and Administrator Coordinator. Mr. Hochkammer explained that county government can only do what the legislature allows them to do – no home rule authority. Mr. Hochkammer highlighted the following:

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- There are two (2) forms of Governance – Traditional and Policy, with County having a Policy Governance;
- The three (3) forms of the Executive Branch in County Government: County Executive, County Administrator, and County Administrative Coordinator;
- The County Board should make the decision on which form of County Government to choose.

Mr. Hochkammer continued with reviewing each form of County Government. Ms. Nass asked Mr. Hochkammer to explain the difference between an advisory referendum and a petition. Mr. Hochkammer explained that a Binding Referendum or Advisory Referendum is placed on the ballot for the electorate to vote on, and a petition would be circulated for signatures and then submitted to the County Clerk. Mr. Hochkammer commented that is difficult to educate the public on County Government.

Supervisor Jeffrey Schmitt appeared before the Committee to discuss the Resolution Proposing an Advisory Referendum to Establish a County Executive Form of Government. Supervisor Schmitt explained that the electorate should be given the opportunity to offer their opinion on the form of County Government. Supervisors Maly and Sheahan-Malloy voiced their concerns with an Executive Form of County Government. The Committee did not take any action on this topic.

The Committee had a discussion regarding a Resolution Proposing an Advisory Referendum on the Dark Store Tax Loophole. Chairman Kottke reported that the County Board approved Resolution 17-01 on April 18, 2017, supporting the efforts to close commercial property assessment loopholes. Supervisor Frohling commented that this is an issue with the Wisconsin Counties Association Finance and Taxation Committee, and a uniform policy needs to be created on how to handle the Dark Store Tax Loophole. There was no more discussion on this topic.

Emergency Management Director Amy Nehls provided an oral update to the Committee regarding the Role of Emergency Management. Ms. Nehls reported that she sent out a survey to the seventy-two (72) Wisconsin Counties asking for the population of their county, what offices does their Emergency Management fall under, and the number of employees in their department, as well as the job titles. Ms. Nehls reported that the survey showed no consistency across the state, and the duties were the same, but the difference was in who Emergency Management reported to. Ms. Nehls further reported that Emergency Management is required to biannually send a letter to the State of Wisconsin to inform them of the progress made by Dodge County Emergency Management.

Dodge County Clerk Karen Gibson provided an oral report to the Committee regarding the July 17, 2018 County Board meeting. Ms. Gibson reviewed the document entitled *Proposed Resolutions/Reports/Ordinances for July 17, 2018 County Board Meeting as of June 29, 2018* that was included in the Executive Committee packet materials. Ms. Gibson reported that there will be no Resolution regarding the Land Purchase from the Highway Committee. Ms. Gibson further reported that the agenda also includes a presentation on the Health of Soil and Water in Dodge County, and a presentation by Johnson Block and Company, Inc. on the Financial Statements with Independent Auditor's Report. Supervisor Sheahan-Malloy asked if a hard copy of the Financial Statements with Independent Auditor's Report could be distributed prior to the County Board

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meeting. Mr. Mielke commented that the report could be sent by email prior to the County Board meeting, but a hard copy would be distributed at the July 17, 2018 County Board meeting.

Ms. Gibson provided an oral report to the Committee regarding the Wisconsin Counties Association (WCA) Conference to be held in La Crosse, Wisconsin, on September 23-25, 2018. Ms. Gibson reported that the Executive Committee packet included a letter from County Board Supervisor Richard Fink requesting the approval by the Executive Committee for his attendance at the WCA Conference. Supervisor Schmidt commented that Supervisor Fink did not include a reason for attending the conference in his letter. The Committee continued with a discussion on the request by Supervisor Fink. Chairman Kottke read a portion of County Board Rule 1 as follows:

*"Members of the Executive Committee of the Board are authorized to attend the Annual Convention of the Wisconsin Counties Association at County expense. Attendance at such convention by other County Board Supervisors shall be at County expense only if the Executive Committee determines that such attendance shall be to the benefit of Dodge County."*

Motion by Berres, seconded by Frohling to allow County Board Supervisor Richard Fink to attend the Wisconsin Counties Association (WCA) Conference to be held in La Crosse, Wisconsin, on September 23-25, 2018. Motion carried Ayes – 4 (Berres, Frohling, Sheahan-Malloy, and Kottke) and Noes – 3 (Maly, Marsik, Schmidt).

Mr. Mielke reported that there are no new claim for damages, and no updates on existing claims.

Mr. Mielke provided an oral report to the Committee regarding the renewal of property and automobile coverage. Mr. Mielke introduced M3 Insurance Account Executive Pam Queoff. Mr. Mielke reported that Dodge County did renew with Alliant Property Insurance for the dates July 1, 2018 – July 1, 2019, the insurance premium has decreased approximately \$4,000.00, and the Finance Department will allocate the cost of the premium to departments.

Mr. Mielke provided an oral report to the Committee regarding the 2019 Dodge County Budget. Mr. Mielke reported that the five (5) year Capital Improvement Plan (CIP) was distributed to the members of the Finance Committee at their meeting today, the Finance Committee will review and discuss the CIP at their August 14, 2018 meeting and at their September 2018 meeting, and the CIP will be presented to the County Board at their September 18, 2018 meeting. Mr. Mielke further reported that Department Heads are in the process of working on their 2019 budgets. Mr. Mielke reported there will be a joint Finance Committee and Human Resources and Labor Negotiations Committee meeting on July 23, 2018, at 9:00 a.m., to set perimeters for the 2019 compensation plan adjustments, and to discuss the Quartz and Dean health insurance proposals.

Mr. Mielke provided an oral report to the Committee regarding the proposed Health Insurance Consortium. Mr. Mielke reported that two (2) plan designs have been offered by Quartz and Dean Health. Supervisor Marsik commented that both Dodge County and Jefferson County would have to join the Health Insurance Consortium together in order to proceed. Mr. Mielke reported that a Health Savings Account (HSA) is an option, which offers a greater benefit than the flex spending plan that Dodge County currently offers, and the HSA is only offered with the high deductible plan. Human Resources Director Sarah Hinze reviewed results that she received from a county survey regarding health insurance deductible ratios.

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Corporation Counsel Kimberly Nass reported the status of contracts being reviewed and/or completed by the Corporation Counsel office.

Ms. Nass reported on activities from the Taxation Committee. Ms. Nass provided an update on the Three (3) In Rem petitions:

- In Rem No. 1 – Three (3) In Rem properties for sale, and one (1) of the three (3) has been listed on the Wisconsin Surplus Online Auction. The City of Beaver Dam is interested in a corner parcel, which will be discussed at their July 16, 2018 meeting;
- In Rem No. 2 – Foreclosed five (5) parcels in the City of Beaver Dam. Closing with the City of Beaver Dam was held on June 19, 2018, and the five (5) parcels have been transferred to the City of Beaver Dam;
- In Rem No. 3 – Foreclosing on three (3) parcels, – one (1) vacant land in the Town of Rubicon, and two (2) parcels located in the Village of Randolph. Last day for redemption is July 17, 2018.

Ms. Nass provided an oral update to the Committee regarding the Wisconsin Counties Association Opioid Action. Ms. Nass reported that there is a litigation track and a settlement track. Ms. Nass further reported that the consolidated cases are tentatively scheduled to be heard in the Northern District of Ohio Eastern Division Court in March of 2019.

Mr. Mielke reported that he has no new information regarding the security measures being taken in the Administration Building and the Henry Dodge Office Building.

Dodge County Planning and Economic Development Administrator Nathan Olson reported that there has been preliminary discussions on a Thrive ED housing survey. Mr. Olson explained that a housing survey would be done to obtain primary research data, similar to the labor study. Mr. Olson commented that a project scope and request for proposals would be put together. Mr. Mielke commented that this topic will be placed on the agenda for on the August 2018 meeting of the Executive Committee.

There were no Committee Reports.

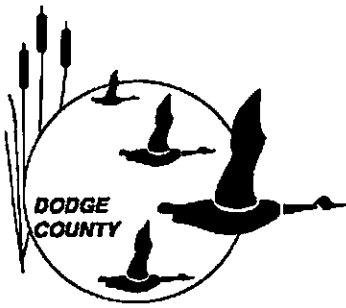
Meeting adjourned at 12:34 p.m. by the order of the Chairman.

The next regular meeting is scheduled for **Tuesday, August 7, 2018, at 8:00 a.m.**

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Jeff Berres, Secretary

**Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.**



# HUMAN SERVICES & HEALTH DEPARTMENT

199 COUNTY ROAD DF • JUNEAU, WISCONSIN 53039-9512

920-386-3500

*Becky Bell, Director*

♦ ADMINISTRATION  
(920) 386-3501  
FAX: (920) 386-4011

♦ AGING & DISABILITY  
RESOURCE CENTER (ADRC)  
& AGING PROGRAM  
(920) 386-3580  
NUTRITION  
(920) 386-3580  
TRANSPORTATION  
(920) 386-3832  
FAX: (920) 386-4015

♦ ADULT PROTECTIVE SERVICES  
& SUPPORTIVE HOME CARE  
(920) 386-3750  
FAX: (920) 386-3245

♦ ALCOHOL & DRUG ABUSE  
(920) 386-4094  
FAX: (920) 386-3812

♦ CHILD WELFARE &  
JUVENILE JUSTICE  
(920) 386-3750  
FAX: (920) 386-3533

♦ COMMUNITY SUPPORT  
PROGRAM & COMPREHENSIVE  
COMMUNITY SERVICES  
(920) 386-4094  
FAX: (920) 386-3812

♦ ECONOMIC SUPPORT  
(920) 386-3760  
FAX: (920) 386-4012

♦ MENTAL HEALTH  
(920) 386-4094  
FAX: (920) 386-3812

♦ PUBLIC HEALTH  
(920) 386-3670  
FAX: (920) 386-4011

To: Dodge County Executive Committee  
From: Becky Bell, Human Services and Health Director  
Date: 7/27/2018  
Re: Out of State Travel Request

I am writing this memo to respectfully request out of state travel to Mille Lacs Academy which is located at 407 130<sup>th</sup> Ave South, Onamia, MN 56359 for two employees to visit a youth who is placed at the facility through Dodge County Human Services. It is anticipated this youth will remain at that facility until January 2019. According to the on-going standards for out of home care established by the Wisconsin Department of Children and Families when children are in placement more than 60 miles from their home, face to face contact with that child needs to occur at least quarterly. The last time this youth was seen face to face was the latter part of June. As a result, I respectfully request permission for out of state travel to visit this youth in September and then again in December 2018. As this youth is planning to be discharged in January 2019, it is unlikely the department will make any other requests in the future.

Thank you in advance for your consideration.



Adams  
County

**RESOLUTION 31 -2018**

**Resolution In Support of Increased Public Defender Access and Pay**

1 **INTRODUCED BY:** Public Safety and Judiciary Committee

2  
3 **INTENT & SYNOPSIS:** To urge the State of Wisconsin to increase public  
4 defender access and pay.

5  
6 **FISCAL NOTE:** None.

7  
8 **WHEREAS,** criminal cases continue to rise due to a variety of factors including  
9 increased drug crimes; and

10  
11 **WHEREAS,** both the United States Constitution the Constitution of the State of  
12 Wisconsin provide that persons accused have the right to counsel; and

13  
14 **WHEREAS,** in Wisconsin the Office of the Public Defender provides counsel to  
15 those persons meeting income eligibility guidelines for services; and

16  
17 **WHEREAS,** judges are being forced to appoint counsel at county expense for  
18 persons for whom the public defender cannot find representation due to a lack of  
19 available counsel as a result of the low compensation rate; and

20  
21 **WHEREAS,** this results in costs to counties to appoint counsel, increased costs  
22 to jail persons held pretrial pending appointment of counsel, inefficiency for  
23 courts and law enforcement and a delay in obtaining justice for victims; and

24  
25 **WHEREAS,** the rate of compensation for private bar attorneys has not been  
26 increased since 1995 and currently is the lowest hourly rate in the nation; and

27  
28 **WHEREAS,** this has created a burden on the courts and Wisconsin counties.

29  
30 **NOW, THEREFORE BE IT RESOLVED,** that the Adams County Board of  
31 Supervisors does hereby urge the State of Wisconsin to provide sufficient  
32 resources to the Office of the Public Defender to ensure that the criminal justice  
33 system operates effectively and efficiently; and

34  
35 **BE IT FURTHER RESOLVED,** that the State of Wisconsin is urged to increase  
36 the rate of reimbursement for assigned counsel to a market rate that will ensure  
37 the prompt appointment of counsel and that cases are handled in a timely and  
38 efficient manner; and

39  
40 **BE IT FURTHER RESOLVED,** that the County Clerk is directed to send a copy  
41 of this Resolution to the Governor of the State of Wisconsin, the Wisconsin  
42 Counties Association, the Wisconsin Towns Association, the Wisconsin League of  
43 Municipalities, all members of the state legislature, and to each Wisconsin  
44 county.

45

**RESOLUTION: Request the Wisconsin State Legislature to Require an Audit of the Veterans Trust Fund, Detailing the Revenues Received, All Disbursements from the Veterans Trust Fund, and the Amount of Direct Benefits Paid to Veterans for Each Year Since 2014**

**TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

**WHEREAS**, the Wisconsin Department of Veterans Affairs (WDVA) paid a significant amount of benefits directly to individual veterans from the Veterans Trust Fund prior to 2009; and

**WHEREAS**, the Veterans Trust Fund was funded primarily by interest income from loans made to Veterans, and the WDVA discontinued the loan programs between 2010 and 2013; and

**WHEREAS**, in recent years the Veterans Trust Fund has been funded largely by transfers of reserves from King Veterans Home, including nine (9) million dollars in December 2016 and 13 million dollars scheduled in each year of this biennium; and

**WHEREAS**, direct benefits to the Veterans have been reduced to very small amounts and the detail of these benefits is no longer readily available to the public.

**NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby requests the State Legislature to require an audit of the Veterans Trust Fund, detailing the revenues received by and all disbursements from the Veterans Trust Fund and the amount of direct benefits paid to veterans for each year since 2014.

**BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors that a copy of this Resolution be forwarded to all Wisconsin Legislators.

Respectfully submitted by:

**LEGISLATIVE COMMITTEE**

Committee Vote: **14-0**

Vote Required for Passage: **Majority of Those Present**

Approved by the Winnebago County Executive this 3rd day of July, 2018.

Mark L. Harris  
Mark L Harris  
Winnebago County Executive

RECEIVED  
IN THE OFFICE OF  
COUNTY CLERK

JUL 25 2018

DODGE COUNTY, WIS.



## County-Level Delivery of WDVA-Administered Benefits 2007 - 2017

Note: The WDVA-Administered Primary Mortgage Loan Program (PML), Home Improvement Loan Program (HILP) and Personal Loan Program (PLP) were terminated on December 1, 2011.

County	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	TOTAL
Adams	\$80,516	\$161,574	\$1,804	\$22,500	\$0	\$0	\$0	\$0	\$0	\$0	\$3,793	\$270,187
Ashland	\$68,263	\$64,684	\$65,630	\$37,895	\$41,792	\$2,314	\$0	\$0	\$0	\$0	\$0	\$280,578
Barron	\$252,293	\$320,596	\$47,636	\$8,193	\$764	\$1,211	\$0	\$0	\$0	\$0	\$1,750	\$632,443
Bayfield	\$25,372	\$27,188	\$6,000	\$10,020	\$28,630	\$311	\$6,258	\$0	\$58	\$0	\$0	\$103,837
Brown	\$2,273,994	\$2,007,443	\$660,476	\$151,650	\$146,334	\$13,063	\$28,047	\$40,607	\$20,049	\$21,580	\$19,720	\$5,382,963
Buffalo	\$0	\$14,680	\$0	\$14,098	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$28,778
Burnett	\$2,000	\$85,500	\$129,000	\$44,500	\$19,500	\$0	\$4,611	\$0	\$0	\$0	\$0	\$285,111
Calumet	\$197,055	\$421,581	\$143,525	\$5,000	\$106,454	\$0	\$0	\$0	\$0	\$0	\$0	\$873,615
Chippewa	\$841,754	\$267,992	\$32,064	\$15,300	\$11,525	\$6,664	\$7,986	\$7,856	\$836	\$2,902	\$3,090	\$1,197,969
Clark	\$449,170	\$239,657	\$158,400	\$28,418	\$52,500	\$0	\$3,000	\$6,939	\$5,974	\$0	\$0	\$944,058
Columbia	\$795,748	\$387,619	\$23,500	\$57,188	\$7,070	\$873	\$500	\$255	\$3,088	\$3,574	\$5,136	\$1,284,551
Crawford	\$170,150	\$568,250	\$8,000	\$10,000	\$0	\$3,000	\$0	\$0	\$0	\$0	\$0	\$759,400
Dane	\$9,856,837	\$10,321,823	\$2,556,647	\$303,520	\$125,469	\$8,125	\$3,165	\$13,136	\$24,894	\$22,140	\$6,611	\$23,242,367
Dodge	\$1,205,487	\$1,291,751	\$423,926	\$30,547	\$7,365	\$3,310	\$3,300	\$4,059	\$576	\$3,000	\$1,827	\$2,975,148
Door	\$174,219	\$47,976	\$181,250	\$91,622	\$80,662	\$0	\$400	\$500	\$8,822	\$500	\$0	\$585,951
Douglas	\$22,033	\$188,795	\$23,308	\$13,472	\$15,500	\$500	\$390	\$0	\$0	\$0	\$0	\$263,998
Dunn	\$416,700	\$725,052	\$366,469	\$5,000	\$5,000	\$2,228	\$3,000	\$242	\$3,750	\$7,847	\$1,900	\$1,537,188
Eau Claire	\$562,178	\$847,921	\$697,322	\$60,066	\$6,834	\$12,378	\$13,555	\$185	\$6,925	\$0	\$0	\$2,207,364
Florence	\$0	\$0	\$0	\$0	\$0	\$3,000	\$0	\$0	\$0	\$0	\$0	\$3,000
Fond du Lac	\$1,627,092	\$1,454,247	\$659,118	\$88,824	\$14,028	\$9,968	\$9,869	\$2,285	\$6,333	\$0	\$0	\$3,871,764
Forest	\$58,483	\$0	\$0	\$0	\$0	\$0	\$0	\$2,833	\$0	\$0	\$0	\$61,316
Grant	\$561,728	\$564,037	\$8,000	\$35,920	\$2,697	\$2,415	\$5,775	\$0	\$1,495	\$3,000	\$0	\$1,185,067
Green	\$493,000	\$340,004	\$179,000	\$1,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,013,504
Green Lake	\$0	\$20,000	\$177,000	\$20,941	\$2,787	\$0	\$3,000	\$0	\$0	\$0	\$0	\$223,728
Iowa	\$259,694	\$51,701	\$25,000	\$23,210	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$360,105
Iron	\$0	\$0	\$0	\$0	\$0	\$0	\$3,750	\$0	\$438	\$0	\$0	\$4,188
Jackson	\$272,283	\$129,800	\$117,600	\$14,000	\$21,655	\$0	\$0	\$0	\$3,000	\$3,000	\$0	\$561,338
Jefferson	\$1,144,787	\$1,895,080	\$246,325	\$235,689	\$106,632	\$7,750	\$23,573	\$12,948	\$18,135	\$5,806	\$21,249	\$3,717,974
Juneau	\$421,950	\$120,893	\$276,476	\$0	\$1,952	\$0	\$1,475	\$0	\$0	\$0	\$0	\$822,746
Kenosha	\$645,396	\$1,248,036	\$871,195	\$191,326	\$10,739	\$0	\$6,828	\$8,989	\$2,080	\$215	\$6,239	\$2,991,043
Kewaunee	\$261,953	\$65,242	\$247,956	\$19,335	\$25,000	\$3,000	\$10,085	\$3,000	\$3,000	\$1,952	\$0	\$640,523
LaCrosse	\$621,421	\$912,837	\$818,578	\$81,913	\$28,485	\$10,625	\$3,507	\$0	\$8,037	\$0	\$1,090	\$2,486,493

## County-Level Delivery of WDVA-Administered Benefits 2007 - 2017

Note: The WDVA-Administered Primary Mortgage Loan Program (PML), Home Improvement Loan Program (HILP) and Personal Loan Program (PLP) were terminated on December 1, 2011.

County	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	TOTAL
Lafayette	\$20,000	\$148,962	\$17,260	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$211,222
Langlade	\$21,496	\$59,171	\$70,740	\$30,566	\$24,100	\$4,258	\$9,679	\$3,289	\$6,777	\$7,105	\$7,649	\$244,830
Lincoln	\$222,412	\$161,686	\$224,500	\$66,468	\$45,412	\$4,460	\$0	\$3,887	\$0	\$1,500	\$1,970	\$732,295
Manitowoc	\$741,255	\$1,406,937	\$382,347	\$66,455	\$29,006	\$3,000	\$3,000	\$3,448	\$7,592	\$1,096	\$7,713	\$2,651,849
Marathon	\$1,561,515	\$1,441,910	\$385,425	\$75,614	\$178,680	\$8,031	\$13,701	\$5,169	\$18,508	\$8,704	\$3,000	\$3,700,257
Marinette	\$182,366	\$486,318	\$291,657	\$73,146	\$7,578	\$0	\$0	\$5,175	\$0	\$0	\$0	\$1,046,240
Marquette	\$47,541	\$35,314	\$152,689	\$6,000	\$8,839	\$0	\$0	\$0	\$0	\$0	\$3,812	\$254,195
Menominee	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
Milwaukee	\$6,113,293	\$6,030,024	\$2,371,131	\$537,957	\$313,644	\$192,135	\$158,334	\$104,402	\$105,764	\$86,369	\$89,426	\$16,102,479
Monroe	\$942,630	\$2,137,446	\$496,771	\$92,711	\$42,033	\$42,134	\$25,007	\$4,382	\$8,431	\$8,229	\$7,313	\$3,807,087
Oconto	\$45,393	\$199,395	\$105,917	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$360,705
Oneida	\$1,097,382	\$273,884	\$5,677	\$43,256	\$11,131	\$652	\$14,269	\$0	\$0	\$0	\$0	\$1,446,251
Outagamie	\$2,650,153	\$3,393,624	\$805,086	\$126,493	\$80,038	\$9,763	\$10,983	\$12,036	\$3,800	\$2,673	\$3,000	\$7,097,649
Ozaukee	\$1,102,150	\$1,589,870	\$345,450	\$5,000	\$15,000	\$3,000	\$388	\$459	\$1,500	\$0	\$0	\$3,062,817
Pepin	\$140,000	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$160,000
Pierce	\$430,550	\$689,142	\$253,060	\$49,000	\$100,500	\$0	\$0	\$0	\$0	\$0	\$0	\$1,522,252
Polk	\$804,243	\$349,322	\$349,446	\$56,263	\$105,504	\$6,154	\$1,782	\$11,566	\$18,761	\$4,144	\$3,059	\$1,710,244
Portage	\$392,874	\$936,685	\$175,200	\$55,074	\$37,838	\$1,288	\$7,112	\$0	\$5,849	\$3,000	\$0	\$1,614,920
Price	\$112,063	\$35,192	\$15,000	\$3,000	\$3,000	\$0	\$0	\$3,000	\$0	\$0	\$3,000	\$174,255
Racine	\$1,233,604	\$2,144,960	\$858,020	\$98,608	\$100,837	\$27,884	\$26,436	\$11,747	\$14,428	\$7,190	\$14,662	\$4,538,376
Richland	\$10,107	\$16,277	\$0	\$2,052	\$0	\$0	\$214	\$5,694	\$2,645	\$0	\$0	\$36,989
Rock	\$1,786,313	\$698,978	\$170,811	\$118,750	\$48,425	\$16,936	\$8,533	\$0	\$3,330	\$5,920	\$10,576	\$2,868,572
Rusk	\$103,377	\$0	\$20,000	\$7,754	\$11,066	\$0	\$0	\$0	\$0	\$0	\$0	\$142,197
Sauk	\$384,202	\$1,339,999	\$349,850	\$58,529	\$91,388	\$7,367	\$8,667	\$2,000	\$9,778	\$10,333	\$2,010	\$2,264,123
Sawyer	\$18,753	\$10,825	\$0	\$0	\$0	\$0	\$500	\$898	\$0	\$0	\$704	\$31,680
Shawano	\$98,082	\$483,645	\$60,429	\$51,489	\$18,133	\$0	\$2,152	\$7,950	\$7,049	\$1,095	\$542	\$730,566
Sheboygan	\$1,319,389	\$995,184	\$132,864	\$33,744	\$59,294	\$3,000	\$3,149	\$500	\$0	\$0	\$0	\$2,547,124
St. Croix	\$678,391	\$1,234,905	\$17,000	\$3,500	\$23,425	\$5,361	\$551	\$485	\$550	\$2,440	\$7,090	\$1,973,698
Taylor	\$23,629	\$12,560	\$87,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$123,189
Trempeleau	\$117,397	\$51,136	\$186,388	\$284	\$89,533	\$156	\$154	\$0	\$500	\$3,000	\$3,025	\$451,573
Vernon	\$390,000	\$204,858	\$111,000	\$105,920	\$500	\$0	\$0	\$0	\$3,440	\$0	\$4,250	\$819,968
Vilas	\$36,543	\$0	\$30,000	\$17,985	\$32,804	\$0	\$3,000	\$0	\$0	\$0	\$0	\$120,332

## County-Level Delivery of WDVA-Administered Benefits 2007 - 2017

Note: The WDVA-Administered Primary Mortgage Loan Program (PML), Home Improvement Loan Program (HILP) and Personal Loan Program (PLP) were terminated on December 1, 2011.

County	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	TOTAL
Walworth	\$1,305,569	\$276,782	\$374,191	\$50,016	\$18,685	\$19,075	\$7,467	\$3,244	\$4,701	\$5,642	\$4,892	\$2,070,264
Washburn	\$278,079	\$53,555	\$55,000	\$68,616	\$25,000	\$0	\$0	\$6,670	\$0	\$3,826	\$0	\$490,746
Washington	\$2,025,355	\$1,220,770	\$814,773	\$5,529	\$141,300	\$3,347	\$5,769	\$3,332	\$500	\$6,075	\$0	\$4,226,750
Waukesha	\$3,806,787	\$4,720,624	\$120,380	\$94,492	\$37,239	\$22,170	\$6,197	\$13,223	\$4,100	\$7,250	\$0	\$8,832,462
Waupaca	\$548,431	\$268,337	\$84,305	\$29,406	\$7,600	\$3,895	\$3,500	\$1,328	\$542	\$3,094	\$406	\$950,844
Waushara	\$323,173	\$266,745	\$7,106	\$81,865	\$67,911	\$3,710	\$3,234	\$1,517	\$3,278	\$13,476	\$776	\$772,791
Winnebago	\$1,934,599	\$2,430,981	\$454,354	\$191,396	\$72,505	\$16,381	\$8,265	\$16,593	\$18,650	\$19,425	\$26,424	\$5,189,573
Wood	\$874,638	\$922,193	\$137,041	\$158,250	\$633,340	\$3,170	\$3,000	\$10,502	\$13,500	\$9,000	\$3,000	\$2,767,634
<b>TOTAL</b>	<b>\$57,690,290</b>	<b>\$61,540,155</b>	<b>\$19,669,073</b>	<b>\$4,086,835</b>	<b>\$3,386,162</b>	<b>\$498,062</b>	<b>\$477,117</b>	<b>\$346,330</b>	<b>\$381,463</b>	<b>\$296,102</b>	<b>\$280,704</b>	<b>\$148,652,293</b>

WDVA Loan Programs Terminate -->

Precipitous Decline in Delivery

Total Drop in % -----> 56.36%

Saved - S Drive - County Board - 2018 August Resolutions as of

	Description	Date of Committee meeting	Committee(s)	Fiscal Note *	Status
1	Alter the Boundaries of DC Supervisory Districts 3 & 31 - Annexation	8/7/2018	Executive	No	Final provided for Exec
2	Create One Clinical Care Coordinator - Clearview	7/17/2018	Health Facilities	No	Final on File in Clerk's Office
3	Create One Psychiatric Therapist II - CSP & CCS - HS&HD	8/1/2018	HS & Health Board	No	Final provided to HSHD
4	Create One Crisis Coordinator - HS&HD	8/1/2018	HS & Health Board	No	Final provided to HSHD
5	Create One HS Supervisor - Economic Support - HS&HD	8/1/2018	HS & Health Board	No	Final provided to HSHD
6	Create One Social Worker, I, II or Senior - Comm. Services - HS&HD	8/1/2018	HS & Health Board	No	Final provided to HSHD
7	Create One Social Worker I, II or Senior - Youth Justice - HS&HD	8/1/2018	HS & Health Board	No	Final provided to HSHD
8	Create One Social Worker I, II or Senior - CPS Prevention - HS&HD	8/1/2018	HS & Health Board	No	Final provided to HSHD
9	Create One SS Aide I, II or III Comm. Serv, Rest IL Skills - HS&HD	8/1/2018	HS & Health Board	No	Final provided to HSHD
10	Create One SS Aide I, II or III Youth Justice Services - HS&HD	8/1/2018	HS & Health Board	No	Final provided to HSHD
11	Create Two Patrol Deputy positions	8/3/2018	JPP	No	Draft
12	Create One Detective position	8/3/2018	JPP	No	Draft
13	Abolish Senior GIS Specialist Create GIS Administrator	8/6/2018	Land Resources		Draft
14	Abolish Senior Land Information Specialist Create Manager of Land Information	8/6/2018	Land Resources		Draft
15	Abolish Parks Foreman Create Parks Supervisor	8/6/2018	Land Resources		Draft
16	Convert Parks Crew Leader from PT to FT	8/6/2018	Land Resources		Draft
17	Resolution authorizing petition to annex (Horicon)	8/9/2018	Highway	No	Draft
18	Resolution authorizing CB supervisors to attend WCA	8/7/2018	Executive	No	Draft
19	Resolution authorizing participation in class action (committee action only?)	8/7/2018	Executive		Motion at committee only
20	Ordinance RE: Public Records	8/7/2018	Executive	No	
				No	
	*The Resolutions with a Fiscal Note must go to the Finance Committee which meets on 8/14/18				

Agenda Item 7a

**Dodge County Executive Committee  
Russell Kotke Chair**

**i am asking to be to be allowed to attend the 2018 WCA Annual Conference in La Crosse.**

**As chair of the Judicial and Public protection committee and a very active member of the Commission on Aging and Disabilities Services, there are several sessions that will be beneficial to my roles on these committees.**

**Sincerely,**

A handwritten signature in black ink, appearing to read "MaryAnn Miller". The signature is written in a cursive style with a large, stylized "M" and "A" at the beginning.

**MaryAnn Miller  
Dodge County Supervisor District 30**



1 RESOLUTION NO. \_\_\_\_\_

2  
3 **A Resolution to Alter the Boundaries of Dodge County Supervisory District No. 3 and**  
4 **Dodge County Supervisory District No. 31, Based on an Annexation**  
5

6 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,  
7

8 **WHEREAS**, on March 20, 2012, the Dodge County Board of Supervisors adopted a 10-  
9 year supervisory district plan entitled the *Dodge County – Final Supervisory District Plan As*  
10 *Amended The Second Time Pursuant To 2011 Wisconsin Act 39*, creating county supervisory  
11 districts, municipal aldermanic districts, and election wards following the 2010 Census; and,  
12

13 **WHEREAS**, Section 59.10(3)(c), of the *Wisconsin Statutes*, allows a county board, in the  
14 exercise of its sole discretion, to alter the boundaries of supervisory districts based on  
15 annexations which occur after the adoption of the 10-year supervisory district plan, so long as the  
16 number of supervisory districts is not changed; and,  
17

18 **WHEREAS**, on July 13, 2018, the City of Beaver Dam completed an annexation of  
19 75.929 acres, more or less, located in the Town of Beaver Dam; and,  
20

21 **WHEREAS**, a map of the annexed parcel, and a copy of the annexation ordinance are on  
22 file in the Office of the Dodge County Clerk; and,  
23

24 **WHEREAS**, this parcel annexed by the City of Beaver Dam is part of Dodge County  
25 Supervisory District No. 3, which consists of Wards 1, 2, and 3 of the Town of Beaver Dam,  
26 Ward 4 of the Town of Fox Lake, and Ward 2 of the Town of Trenton; and,  
27

28 **WHEREAS**, it is appropriate to move the annexed parcel into Dodge County  
29 Supervisory District No. 31 in the City of Beaver Dam because Dodge County Supervisory  
30 District No. 31 consists of Wards 11 and 13 of the City of Beaver Dam; and,  
31

32 **WHEREAS**, the population of the annexed parcels is zero (0) residents which, therefore,  
33 maintains the original population numbers of Dodge County Supervisory District No. 3 and  
34 Dodge County Supervisory District No. 31; and,  
35

36 **WHEREAS**, this Resolution does not change the number of Dodge County Supervisory  
37 Districts;  
38

39 **SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of  
40 Supervisors hereby amends the *Dodge County – Final Supervisory District Plan As Amended The*  
41 *Second Time Pursuant To 2011 Wisconsin Act 39*, by moving the annexed parcel of land from  
42 Dodge County Supervisory District No. 3 to Dodge County Supervisory District No. 31, as shown  
43 on the attached document, entitled *City of Beaver Dam Annexations and Alterations of the*  
44 *Boundaries of Dodge County Supervisory District No. 3 and Dodge County Supervisory District*  
45 *No. 31*, which has been marked for identification as Exhibit "A"; and,

1           **BE IT FINALLY RESOLVED**, that the Chairman of the Dodge County Supervisors  
2 shall file a certified copy of this Resolution and attachments, including Exhibit "A", with the  
3 Secretary of State of the State of Wisconsin in accordance with the provisions of Section  
4 59.10(3)(c)4., of the *Wisconsin Statutes*.

All of which is respectfully submitted this 21st day of August, 2018.

**Dodge County Executive Committee:**

\_\_\_\_\_  
Russell Kottke

\_\_\_\_\_  
Joseph Marsik

\_\_\_\_\_  
David Frohling

\_\_\_\_\_  
Dennis Schmidt

\_\_\_\_\_  
Donna Maly

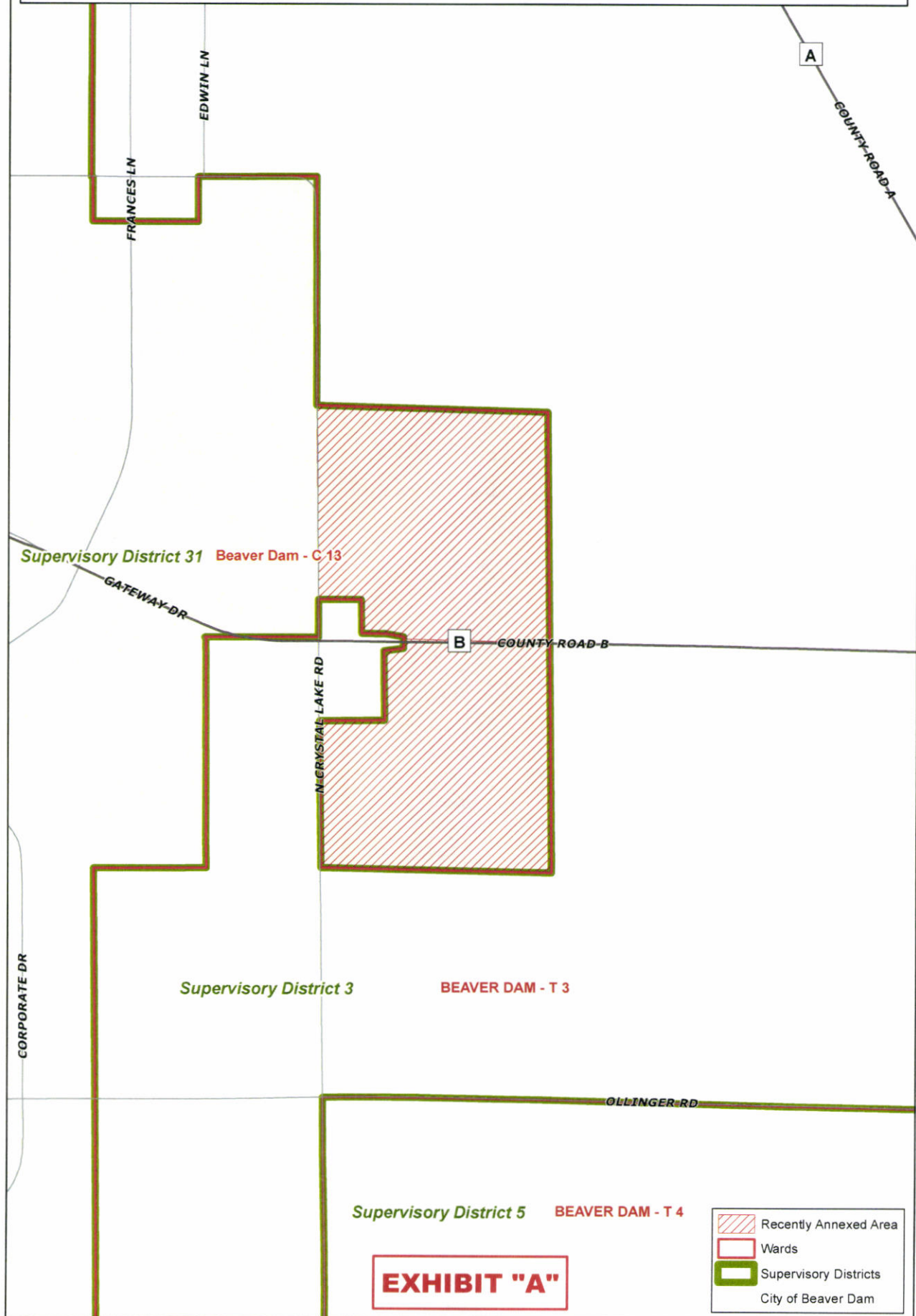
\_\_\_\_\_  
Jeff Berres

\_\_\_\_\_  
Kira Sheahan-Malloy

**Vote Required:** Majority of Members present.

**Resolution Summary:** A Resolution to alter the Boundaries of Dodge County Supervisory District No. 3 and Dodge County Supervisory District No. 31, based on an Annexation.

**City of Beaver Dam Annexation and Alterations of the Boundaries of Dodge County Supervisory District No. 3 and Dodge County Supervisory District No. 31**



1 RESOLUTION NO. \_\_\_\_\_  
2

3 **Resolution Amending Rule 1 of the *Rules of Order Governing the***  
4 ***County Board of Supervisors of Dodge County, WI.***  
5

6 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,  
7

8 **WHEREAS**, Dodge County is a member of the Wisconsin Counties Association (WCA),  
9 an association of Wisconsin county governments with the following mission statement:  
10

11 WCA is the foremost voice of county officials representing all 72 counties in Wisconsin. We are  
12 a financially well-positioned, highly visible civic force with a well-informed and motivated  
13 membership governed by a diverse Board. We are a highly interactive service provider to county  
14 officials and other government entities offering lobbying, insurance programs, education,  
15 research, grant development and consulting services resulting in our ability to affect public policy  
16 to the benefit of county government.

17 ; and,  
18

19 **WHEREAS**, WCA offers an annual statewide convention, usually held in September of  
20 each year, during which new and returning county board supervisors are provided with  
21 educational and networking opportunities on a wide variety of county issues and programs; and,  
22

23 **WHEREAS**, in an effort to enhance supervisor knowledge and professional development  
24 on important county issues, all Dodge County supervisors are encouraged to attend the annual  
25 convention for the benefit of Dodge County; and,  
26

27 **WHEREAS**, the Executive Committee (Committee) has considered the above stated  
28 benefits and recommends amending the County Board Rules to make the WCA annual  
29 convention available to all supervisors at County expense as follows: mileage, lodging and  
30 registration fee; and,  
31

32 **WHEREAS**, the Committee further recommends that the County Board Rules  
33 specifically exclude the payment of per diem for attendance at the annual convention;  
34

35 **SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of  
36 Supervisors that, effective January 1, 2019, Rule 1 of the *Rules of Order Governing the County*  
37 *Board of Supervisors of Dodge County, WI*, shall be amended as follows:  
38

39 1. The Chairman of the Dodge County Board of Supervisors shall preside over all  
40 meetings of the Board, and is authorized to resolve disputes between standing  
41 committees. In the absence of the Chairman, the First Vice Chairman shall preside,  
42 and in the absence of the Chairman and the First Vice Chairman, the Second Vice  
43 Chairman shall preside. In the absence of the Chairman, the First Vice Chairman  
44 and the Second Vice Chairman, the County Clerk shall call the meeting to order  
45 and the Board shall elect a member of the body to occupy the chair and preside over  
46 the meeting. The Chairman shall serve as an ex-officio member of all committees,  
47 commissions, and boards. The Chairman's role as an ex-officio member shall be

1 limited to attending only those meetings necessary to form a quorum. When serving  
2 in this capacity, the Chairman shall have all rights as any regular member of the  
3 committee, commission, or board. Members of the ~~Executive Committee of the~~  
4 ~~Board~~ **Dodge County Board of Supervisors** are authorized to attend the Annual  
5 Convention of the Wisconsin Counties Association at County expense, which  
6 expense is limited to mileage, lodging and registration fee. No per diem shall  
7 be paid for attendance. Attendance at such convention by ~~other~~ County  
8 Supervisors shall be at County expense ~~only if the Executive Committee determines~~  
9 ~~that as~~ such attendance ~~shall be~~ is to the benefit of Dodge County. **Supervisors**  
10 **shall notify the County Clerk no later than the third Tuesday of April if**  
11 **attending said annual convention.** Attendance at any seminar sponsored by the  
12 WCA shall be at county expense only if the Executive Committee or the County  
13 Board Chairman determines that such attendance shall be to the benefit of Dodge  
14 County. Dodge County will not pay any amount for out of state travel expenses for  
15 anyone unless approved by the Executive Committee.  
16

17 **BE IT FURTHER RESOLVED** that funds shall be budgeted in the 2019 County Board  
18 Budget to cover the costs stated herein.  
19

20 **BE IT FINALLY RESOLVED**, that the Dodge County Corporation Counsel is directed  
21 to modify the Dodge County Code of Ordinances, Section 2.01 to incorporate this rule change in  
22 the 2018 codification process.

All of which is respectfully submitted this 21st day of August, 2018.

**Dodge County Executive Committee:**

\_\_\_\_\_  
Russell Kottke

\_\_\_\_\_  
David Frohling

\_\_\_\_\_  
Donna Maly

\_\_\_\_\_  
Dennis R. Schmidt

\_\_\_\_\_  
Joseph Marsik

\_\_\_\_\_  
Jeff Berres

\_\_\_\_\_  
Kira Sheahan-Malloy

**Vote Required:** Majority of members present

**Resolution Summary:** Resolution amending Rule 1 of the *Rules of Order Governing the County Board of Supervisors of Dodge County, WI* regarding WCA annual convention attendance by county board supervisors.



**Zev D. Kianovsky**  
Asst. Corporation Counsel  
(920) 386-3881

**Julie K. Wilhelm**  
Asst. Corporation Counsel  
(920) 386-3593

**Sean P. Donohue**  
Asst. Corporation Counsel  
(920) 386-4337

**County of Dodge**  
**Office of Corporation Counsel**

127 E. Oak Street  
Fourth Floor, Administration Bldg.  
Juneau, WI 53039-1329  
Fax (920) 386-3596

**Kimberly A. Nass**  
Corporation Counsel  
(920) 386-3592


**Kelly L. Lepple**  
Secretary to Corporation Counsel  
(920) 386-3590

**Karen S. Schultz**  
Administrative Assistant  
(920) 386-3964

**Victoria L. Rahn**  
Legal Secretary I  
(920) 386-3591

**MEMORANDUM**

**TO:** Dodge County Executive Committee

**FROM:** Kimberly A. Nass  
Dodge County Corporation Counsel 

**DATE:** July 31, 2018

**RE:** Public Records Committee

---

By the adoption of Ordinance No. 940, the Dodge County Public Records Committee was created and is codified at Section 1.39 of the Dodge County Code of Ordinances. A copy of Section 1.39 is included with this memo. The membership and duties of the Committee are specified in the Ordinance.

The Committee met on June 5, 2018 and July 23, 2018, to consider the current Records Retention and Destruction Schedule which is also codified. The Schedule contains a compilation of department records, specifies a retention period for each type of record, and a notification process for destroying records that are no longer required to be kept.

The Committee was requested to clarify the retention and destruction of records that are generated in electronic format and maintained in electronic format. As a result, the Committee is recommending an amendment to Section 1.36 of the Dodge County Code of Ordinances for said clarification. Along with this Memo is a Resolution for your consideration. If acceptable, the Committee requests approval and placement on the August 21, 2018 County Board agenda.

The next Dodge County Public Records Committee is scheduled for October 22, 2018 at 8:15 a.m.

KAN:kl  
Enclosures

**1.39 - PUBLIC RECORDS COMMITTEE. (Cr. #940)**

- (1) CREATION OF PUBLIC RECORDS COMMITTEE.** A Dodge County Public Records Committee is hereby created.
- (2) DUTIES.** The duties of the Dodge County Public Records Committee shall be to:  
Review Dodge County Records Retention and Disposition Policies; review statutes, administrative code provisions, and other rules or regulations that pertain to either the retention or disposition of records of Wisconsin counties; make recommendations to the Dodge County Executive Committee for changes to the Dodge County Executive Committee for changes to the Dodge County Records Retention and Disposition Policies; inform Dodge County Departments about Dodge County Records Retention and Disposition Policies; encourage compliance by Dodge County Departments with Dodge County Records Retention and Disposition Policies; and monitor compliance by Dodge County Departments with Dodge County Records Retention and Disposition Policies.
- (3) MEMBERSHIP.** The Public Records Committee shall consist of 7 members, as set forth as follows:
  - (a)** Chairman of the County Board of Supervisors, or the First Vice Chairman of the County Board of Supervisors, if designated by the Chairman of the County Board of Supervisors;
  - (b)** County Clerk;
  - (c)** Corporation Counsel, or an Assistant Corporation Counsel, if designated by the Corporation Counsel;
  - (d)** County Administrator;
  - (e)** Sheriff, or designee;
  - (f)** Director of Information Technology, or designee;
  - (g)** Director of Human Services and Health Department, or designee.
- (4) MEETINGS.** The Public Records Committee shall meet at least one time per year, and more often as required. Meetings of the Committee will be called by the Chairman of the Committee. Minutes of meetings shall be recorded. Minutes of meetings shall be filed with the County Clerk.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING CHAPTER 1, SECTION 1.30 PURPOSE, AND SECTION 1.36, MICROFILMING OR OPTICAL DISK STORAGE OF DEPARTMENT RECORDS OF THE DODGE COUNTY CODE OF ORDINANCES.

*The people of the County of Dodge, represented by the Dodge County Board of Supervisors, do hereby ordain as follows:*

**Section 1.** The Dodge County Public Records Committee convened on July 23, 2018, and advanced the herein Ordinance amendment to the Dodge County Board of Supervisors for consideration.

**Section 2.** 1.30 – PURPOSE.

The purpose of this chapter is to establish a County Records Retention Schedule and authorize destruction of County Records pursuant to the schedule on an annual basis. Records custodians may destroy records prior to the time set forth in the schedule only if such a record has been reproduced as an original record pursuant to ~~§ 16.16(7)~~ **§§ 16.61(7)** or 16.612, Wis. Stats. Any record not covered by this chapter or any other regulation or law shall be retained 7 years unless the record is added by amendment to the ordinance and the shorter period is approved by the State Public Records and Forms Board.

**Section 3.** 1.36 – MICROFILMING OR OPTICAL DISK STORAGE OR DEPARTMENT RECORDS.

**(1)** Departments may keep and preserve public records through the use of microfilm or optical disk storage providing that the applicable standards established in §§ 16.61(7) and 16.612, Wis. Stats., respective, are met. Departments should consider factors such as retention periods and estimated costs and benefits of converting records between different media when deciding which records to microfilm or store on optical disks. After verification, paper records converted to either microfilm or optical disk storage should be destroyed. The retention periods identified in this ordinance apply to records in any media.

**(2)** **Pursuant to § 137.20, Wis. Stats., records created in electronic/digital format may be maintained in electronic/digital format unless converted to another format per § 16.61(7), Wis. Stats.**

**Section 4.** **Effective Date.** This ordinance becomes effective immediately upon enactment by the Dodge County Board of Supervisors and publication.

- 1 **Section 5. Summary.** An Ordinance amending Section 1.30 and Section 1.36 of the Dodge  
2 County Code of Ordinances pertaining to records retention.  
3  
4 **Section 6. Vote Required.** Majority of members present.

Respectfully submitted this 21<sup>st</sup> day of August, 2018.

**Dodge County Executive Committee:**

\_\_\_\_\_  
Russell Kottke

\_\_\_\_\_  
David Frohling

\_\_\_\_\_  
Donna Maly

\_\_\_\_\_  
Dennis R. Schmidt

\_\_\_\_\_  
Joseph Marsik

\_\_\_\_\_  
Jeff Berres

\_\_\_\_\_  
Kira Sheahan-Malloy

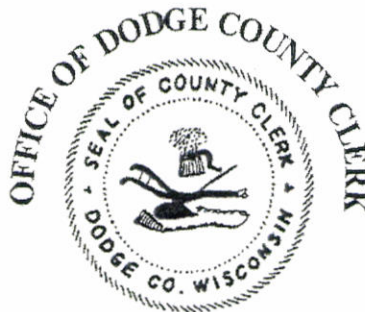
Enacted and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Russell Kottke, Chairman  
Dodge County Board of Supervisors

\_\_\_\_\_  
Karen J. Gibson, County Clerk

KAREN J. GIBSON  
Dodge County Clerk  
kgibson@co.dodge.wi.us

Administration Building  
127 East Oak Street, Juneau WI 53039  
920-386-3605 / Fax: 920-386-4292



SHELBY J. MILLER  
Chief Deputy  
smiller@co.dodge.wi.us

CHRISTINE M. KJORNES  
Deputy  
ckjornes@co.dodge.wi.us

IN THE OFFICE OF

## INCIDENT REPORT

JUL 30 2018

Date: 7/24/18

### CLAIMANT INFORMATION

DODGE COUNTY CLERK

Claimant First Name:

Kate

Claimant Middle Initial:

B.

Claimant Last Name:

Doherty

Address:

N4691

County Rd V

City:

Poyette

State:

WI

ZIP Code:

53955

Home Phone:

-

Work Phone:

617-4093

Cell Phone:

or 219-11855

Claimant Signature:

Kate Doherty

Date:

7/24/18

### INCIDENT INFORMATION

Date of Incident:

7-12-18

Time of Incident:

Between 1230-100 pm

Location of Incident:

Hwy 73

If Applicable Vehicle Make:

LT-4 door truck

Vehicle Model:

2500 Chevy Silverado

Vehicle Year:

2018

Amount of Reimbursement Requested:

Description of Incident/Loss:

\$250 to have truck detailed to remove the yellow paint out. Bryan's Detailing - I was traveling on Hwy 73 and it rained and they sprayed the yellow lines on the road. It splashed up on my white truck - All in front and both sides I have yellow paint on it. We do not feel comfortable on trying to remove it. It's not a good situation

### WITNESS INFORMATION

Witness First Name:

Witness Middle Initial:

Witness Last Name:

Address:

City:

State:

ZIP Code:

Home Phone:

Work Phone:

Cell Phone:

Please attach Billing Statement or Estimate to this Report.  
Return this Form, Billing Statement and/or Estimate to:  
Dodge County Clerk  
127 East Oak Street  
Juneau, WI 53039



# SUPERVISOR'S INVESTIGATION REPORT

## ACCIDENT/INCIDENT – PROPERTY DAMAGE/LOSS

\*\*\*\*\*

The unsafe acts of drivers and the unsafe conditions that cause accidents can be corrected only when they are known specifically. It is your responsibility to find them, name them, and to state the remedy for them in this report.

\*\*\*\*\*

Department: Dodge County Highway Commission Report Date: 7/18/18

Date of Accident/Incident: 7/12/18 If applicable: Digger's Hotline contacted: ☐ Yes ☐ No

Time of Accident/Incident: 12:00 ☐ a.m. ☒ p.m. Digger's Hotline #: \_\_\_\_\_

Location of Accident/Incident: Hwy 73 and Hwy DE Columbia Co. Estimate Repair Cost \$ \_\_\_\_\_

County Vehicle #/Description: 441, paint truck Job No.: \_\_\_\_\_

Driver Name: Wally Fett Close Date: \_\_\_\_\_

1<sup>st</sup> Party Name: Brian Doherty 608-219-7855 License Plate # \_\_\_\_\_

2<sup>nd</sup> Party Name: \_\_\_\_\_ License Plate # \_\_\_\_\_

Sheriff Incident # \_\_\_\_\_ Police Notified ☐ yes ☐ no

NUMBER OF INJURED PERSONS AND EXTENT OF PROPERTY DAMAGE: **none injured, paint reported on White Chevy 2500.**

DESCRIPTION OF ACCIDENT (state in detail what occurred just before and at the time of the accident): **An unexpected rain storm came up. Wally stopped painting 1/2 hour before the rain came. the rain came and washed the paint that was on the road and uncured. The Doherty's truck drove through the wet road and has paint on it due to the rain.**

UNSAFE CONDITIONS/ACT (describe unsafe conditions such as faulty brakes, lights, etc. and/or unsafe action of driver contributing to the accident): **none**

REMEDY (as a supervisor, what action have you taken or do you propose taking to prevent a repeat accident): **none**

Wally Fett 7-18-18  
Employee Signature Date

[Signature] 7-18-18  
Supervisor Signature Date

[Signature] 7-19-2018  
Commissioner Signature Date

c: Employee File  
Human Resources File





07/18/2018



2500 HD

07/18/2018





07/18/2018



2500 HD

07/18/2018



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# County of Dodge

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### MEMORANDUM

TO: Dodge County Executive Committee

FROM: Kimberly A. Nass  
Dodge County Corporation Counsel *kan*

DATE: July 27, 2018

RE: Kane County, Utah v. The United States of America  
United States Court of Federal Claims Case No. 17-739C

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In 2017, a decision of the United States Court of Federal Claims was issued regarding the Payments in Lieu of Taxes (PILT) program administered by the Secretary of Interior. The Federal Claims Court determined that the federal government (Department of Interior) failed to make full PILT payments to local governments for federal lands within the local government boundaries because Congress failed to appropriate a sufficient amount for a number of years. The Department of Interior distributed the appropriated funds on a pro-rata basis. There is a federal statutory formula for calculating payments due from the federal government to the local government entities that have federal land within its borders. Kane County, Utah sued the federal government to recoup the underpayments that occurred due to Congress appropriating insufficient funds.

In April of 2018, the Federal Claims Court granted class certification and established the opt-in process for joining the class. It is believed that underpayments occurred in FY 15, FY 16 and FY 17. The amount of recovery will vary by County. The deadline for opting in is September 14, 2018.

Because a portion of the Horicon Marsh is federal land (Horicon Marsh National Wildlife Refuge), it is my recommendation that Dodge County opt-in. I have verified with the County Treasurer that she receives PILT payments for the federal land. Therefore, it is likely that Dodge County was underpaid.

Requested action: Motion to authorize the Corporation Counsel to opt-in to the Kane County v. United States of America class action and act as Dodge County's designee regarding the class action.

KAN:kl

Local officials,  
community leaders,  
educators, neighbors...

# YOU ARE INVITED

to the **2018 On-the-Farm Twilight Meetings** where other local community leaders, citizens and dairy farmers gather to learn about important issues affecting all of us. This free event is the place to bring your questions relating to your neighborhoods, resources and farming practices for open discussion.



**Select a date and location most convenient for you. Each meeting will run 6:00 - 8:30 pm.**

*Dairy tour starts at 6 pm, ice cream served at 7 pm, community and dairy discussion until 8:30 pm*

**Monday, August 27**



**Mark & Tim Keller**  
**Kellercrest Holsteins**  
1141 County Hwy JG South  
Mt. Horeb  
DANE COUNTY

**Tuesday, August 28**



**Tom & Lorene Mueller**  
**Miltrim Farms**  
1715 W. Townline Rd.  
Athens  
MARATHON COUNTY

**Wednesday, August 29**



**Tony & Moriah Brey,**  
**Jacob & Lauren Brey**  
**Brey Cycle Farm LLC**  
2139 County Road O, Sturgeon Bay  
DOOR COUNTY

**Thursday, August 30**



**Dan & Steve Smits**  
**Double S Dairy**  
N3447 Marshview Rd.  
Markesan  
FOND DU LAC COUNTY

This event is brought to you by Wisconsin Towns Association, Wisconsin Counties Association and Professional Dairy Producers®

## Plan to attend an on-farm Twilight Meeting near you

Elected officials, community leaders, conservation officials, dairy farmers and neighbors are invited to a relaxed and informative evening on the farm.

Enjoy a 60-minute tour of the farm, free ice cream and participate in a facilitated discussion. Discover how agriculture and community members can thrive and grow stronger as we combine resources and work together.

So we can plan, please RSVP to  
**Professional Dairy Producers®**  
800 947 7379 or mail@pdpw.org

*Walk-ins are welcome.*

This event is brought to you by Wisconsin Towns Association,  
Wisconsin Counties Association and Professional Dairy Producers®



**Professional Dairy Producers®**  
820 N. Main St., Suite D  
Juneau, WI 53039



**Agricultural  
Community  
Engagement**

